

# International Student Responsibilities

I understand that I am responsible for my behavior on and off-campus, and I am expected to comply with all policies and regulations which appear in the [University Bulletin](#). As a California State University, San Bernardino (CSUSB) international student, it is my responsibility to comply with the laws that regulate the conduct of U.S. citizens and those that relate specifically to me as an international student. Failure to do so may result in deportation.

I understand that the following is only a partial list of responsibilities as an international student, which explains, most importantly, registration, attendance, and course load:

- Attend the school that the I-20 has authorized for attendance.
- Register for a minimum of **12 units** for undergraduate and **six units** for graduate students in the fall and spring terms. English Language Program (ELP) F-1 students must enroll in a full course of Study and must also enroll full-time for the summer term.
- I must maintain active health insurance coverage as a condition for enrollment.
- Maintain above a 2.0 GPA for undergraduate, 3.0 GPA for graduate, or maintain passing grades in ELP.

I understand I must contact the Center for International Studies and Programs (CISP), or review the [Waivers page](#) (for Reduced Course Loads), to authorize a drop below full-time enrollment.

I understand I will need to register as a full-time student for two consecutive terms in an academic year before qualifying for a term off while remaining in the U.S. I understand I cannot be out of the country for five (5) months without losing my status. If I am a graduate student, I must turn in a leave of absence form with my department and a waiver with CISP.

I understand that I can enroll in only **one** online course each term to maintain full-time enrollment. I understand that there may be additional restrictions for online courses for students under government scholarship. I must speak with my scholarship advisor before enrolling in an online course.

I understand I must obtain a travel signature on my I-20/DS-2019 if I wish to leave the country and return. The signature cannot be older than one (1) year upon my return. I understand that I must request a travel signature from CISP at least **one week** in advance of my departure date if I need a travel signature.

I understand I may not work without permission from CISP (except F-1 matriculated students may work on campus).

I understand that I should speak with their DSO if you are planning to do any of the following:

- Change your major, program, or degree level.
- Change your education level.
- Transfer to a new school or take a leave of absence.
- Take a break from school.
- Travel outside the United States.
- Move to a new address.
- Request a program extension.

If I fail to comply with my immigration responsibilities, I will lose my student status and become ineligible for benefits usually granted to international students.

Additional information for matriculated students is available on the [CISP website](#). Additional detailed information for ELP students is available on the Extended Learning portal of MyCoyote. For more information regarding international student responsibilities, please see [the Study in the States website](#). The CISP staff is also available to offer information, counseling, and assistance with immigration questions.

## **Government Sponsor Students**

I consent to the release of all information in my student records, maintained by CSUSB, to my sponsoring government agency. I understand that the information to be released includes my demographic and contact information, transcripts, financial information, and enrollment verification. I understand my student record information is needed by my sponsoring government agency for the purpose of scholarship selection, distribution, verification, and to establish continued contact to ensure my success at CSUSB.

I understand the Family Education Rights and Privacy Act (FERPA) request that in order for CSUSB to share my student record information with my sponsoring government agency, I must give my written, signed consent. Therefore, I authorize CSUSB to disclose my student record information, as described above, for all the terms that I am enrolled at CSUSB. I understand that I have the right not to consent to the release of information in my student record and that I may revoke this consent at any time by giving written notice to the sponsoring government agency and CSUSB.

By signing this form, I agree to the terms and rules listed above.

Printed Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **List of Websites:**

University Bulletin: <https://bulletin.csusb.edu/archive/2020-21/>

Waiver's page (Reduced Course Load): <https://www.csusb.edu/cisp/student-services/requests/waivers>

CISP website ([www.csusb.edu/cisp](http://www.csusb.edu/cisp))

Study in the States website (<https://studyinthestates.dhs.gov/students/maintaining-status>)